

Syarat Agar Sebuah Jurnal Terindeks di Google Scholar, DOAJ, dan Scopus

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Buat para pengelola jurnal elektronik, perlu kiranya jurnal yang dia kelola untuk terindeks di Google Scholar, kemudian Directory of Open Access Journals (DOAJ), dan terakhir Scopus. Itu tahapan indeksasi jurnalnya. Tulisan ini sekedar catatan saja syarat-syarat apa yang perlu disiapkan agar bisa terindeks pada situs-situs tersebut. Tulisan ini terinspirasi dari pertanyaan seseorang yang masuk ke email saya. Agar tidak salah paham, tulisan ini sekedar catatan saja dan saya bukanlah seorang yang ahli dalam hal ini.

Agar Terindeks di Google Scholar

Perhatikan hal-hal di bawah ini:

1. Sangat disarankan untuk menggunakan aplikasi Open Journal Systems yang dibangun oleh Public Knowledge Project. Dapat diunduh di <https://pkp.sfu.ca/ojs/>.
2. Baca Inclusion Guidelines for Webmasters di sini <http://scholar.google.com/intl/en/scholar/inclusion.html>.
3. Buat juga profil jurnal Anda di sini <http://scholar.google.com>. Berikut ini contoh profil Google Scholar untuk jurnal Buletin Penelitian Kesehatan.

The image shows two side-by-side screenshots. The left screenshot is the homepage of 'Buletin Penelitian Kesehatan', a journal from the Indonesian Ministry of Health. It lists several articles with their titles, authors, and citation counts. The right screenshot is a Google Scholar profile page for the journal, showing citation indices: Citations (618), h-index (8), and i10-index (6). It also includes a bar chart showing the number of citations from 2006 to 2014.

Title	Cited by	Year
Evaluation of antimalarial drugs in Indonesia, 1981-1995 E Tjitra, S Gunawan, F Lailah, H Manesto, S Sulaksana, S Arjoso, ... Buletin Penelitian Kesehatan 25 (1 Mar)	32	1997
Efficacy of some common aquarium fishes as biocontrol agent of preadult mosquitoes A Ghosh, I Bhattacharjee, M Ganguly, S Mondal, G Chandra Buletin Penelitian Kesehatan 32 (4 Des)	12	2004
Aspek Sosio-Psikologis Usia Lanjut di Indonesia JE Prawitasari Buletin Penelitian Kesehatan 21 (4 Des)	12	1993
Insecticide resistance and effect of piperonyl butoxide as a synergist in three strains of <i>Aedes aegypti</i> (Linn.) (Diptera: Culicidae) against insecticides permethrin, cypermethrin, and d-allethrin S Astari, I Ahmad Buletin Penelitian Kesehatan 33 (2 Jun)	10	2005

4. Normalnya dalam beberapa minggu jurnal elektronik Anda sudah dapat dicari di Google Scholar <http://scholar.google.com>.

Agar Terindeks di DOAJ

Perhatikan hal-hal di bawah ini:

1. Baca cara apply jurnal di DOAJ di sini <http://doaj.org/publishers>.

Applying for your journal to be in DOAJ

For a journal to be included in DOAJ, it must go through the new application process. Due to the nature of the information that we require to process an application, only publishers or journal owners may apply for their journal to be included. If you would like to see a journal listed that is not yet included in the DOAJ, contact the publisher and ask them to fill in the application form.

The new form requires a lot of information and completing it will take time. It will require you to collect all the necessary information before you start making your application. At this time, you are unable to save the form and come back to it later. We are working on a solution to facilitate that.

The new application form has been extended to enable the DOAJ team to make a comprehensive assessment of the journal's quality and dedication to Open Access. Each journal application is carefully assessed by a member of the DOAJ Team. Each of the 42 answers provided may be verified manually and this important process takes time. We therefore ask you not to chase journal applications as answering these emails takes time and stops us processing applications.

Any email sent about an application that is less than 3 months old will not be answered.

2. Pelajari juga isian formulir assessment yang diberikan oleh DOAJ di sini <http://doaj.org/application/new>.

The image shows the DOAJ Directory of Open Access Journals website. It features a navigation bar with 'Home', 'Search', 'Apply', 'News', 'About', 'For Publishers', and 'Login'. Below the navigation bar is the 'Journal Application Form' section. It includes instructions for applicants and two main form sections: 'Basic Journal Information' and 'Quality and Transparency of the Editorial Process'. The 'Basic Journal Information' section has four fields: 1) Journal Title, 2) URL, 3) Alternative Title, and 4) Journal ISSN (print version). The 'Quality and Transparency of the Editorial Process' section has two questions: 34) What is the URL for the Editorial Board page? and 35) Please select the review process for papers.

3. Pelajari assessment tersebut dan lengkapi jurnal elektronik Anda menyesuaikan assessment DOAJ. Dari DOAJ nantinya akan melakukan verifikasi atas isian yang Anda buat.

Agar Terindeks di Scopus

Perhatikan hal-hal di bawah ini:

1. Disarankan agar jurnal yang akan diajukan ke Scopus telah terindeks di Google Scholar dan DOAJ.
2. Perhatikan content policy dan selection criteria dari Scopus pada tautan di sini <http://www.elsevier.com/online-tools/scopus/content-overview#content-policy-and-selection>
3. Lebih fokus lagi, perhatikan kriteria minimum untuk terindeks di Scopus yaitu

Journal selection criteria

To be considered for review, all journal titles should meet all of these minimum criteria:

- Consist of peer-reviewed content and have a publicly available description of the peer review process
- Be published on a regular basis and have an International Standard Serial Number (ISSN) as registered with the [ISSN International Centre](#)
- Have content that is relevant for and readable by an international audience, meaning: have references in Roman script and have English language abstracts and titles
- Have a publicly available publication ethics and publication malpractice statement

4. Berikutnya perhatikan lebih dalam lagi kriteria lanjutan di bawah ini

Category	Criteria
Journal Policy	Convincing editorial policy Type of peer review Diversity in geographical distribution of editors Diversity in geographical distribution of authors
Content	Academic contribution to the field Clarity of abstracts Quality of and conformity to the stated aims and scope of the journal Readability of articles
Journal Standing	Citedness of journal articles in Scopus Editor standing
Publishing Regularity	No delays or interruptions in the publication schedule
Online Availability	Full journal content available online English language journal home page available Quality of journal home page

Untuk mendaftarkan indeksasi di Scopus, harus berhati-hati. Buat agar jurnal elektronik Anda

mapan terlebih dahulu mengikuti aturan-aturan yang ada. Baru kemudian apply ke Scopus.

Demikian semoga bermanfaat, semoga Allah Yang Bersemayam Di Atas Arsy memudahkan urusan kita dan menjadikan keberkahan yang banyak buat negeri ini, negeri Indonesia. Amin.

Biografi Penulis

Happy Chandreka. Seorang penulis TI independen. Menyelesaikan S1 di Teknik Elektro Universitas Diponegoro. Saat ini mengelola Open Journal Systems Badan Penelitian dan Pengembangan Kesehatan, Kementerian Kesehatan Republik Indonesia. Informasi tentang penulis dapat dilihat di <http://thecakrabirawa.wordpress.com> dan dapat dihubungi via email hchandreka@gmail.com.

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